General terms and conditions

for booking seminars, courses, conferences and other events

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§ 1 Validity scope

(1) The following general terms and conditions apply to the business relationship between PPI AG, Baumwall 7, 20459 Hamburg, and the participants in the version valid at the time of booking.

§ 2 Registration

(1) Registrations are binding. The contract for the participation in the event is only concluded upon receipt of the registration confirmation by you. If you do not receive the confirmation of registration or receive it with a delay, the contract is deemed to have been concluded unless we declare rejection within a period of fourteen days. In the event of overbooking, the applicant will be informed immediately; in this case, no contract will be concluded.

(2) Withdrawals and cancellations are excluded for e-learning products.

§ 3 Withdrawal

(1) Withdrawal (hereinafter: cancellation) is possible at any time in text form. To meet the deadline, the declaration of withdrawal must be received by PPI AG in text form by mail, fax or e-mail.

(2) For events lasting several days, the first day of the event is decisive for the deadline.

(3) Please note that in the event of a cancellation, you must also cancel the hotel accommodation(s), train tickets, flight tickets, etc., that you have booked yourself.

(4) In-person events can be cancelled free of charge up to the 15th day before the event date. If a cancellation is made up to the 5th day before the event date, the price is reduced to 50 %. The full price will be charged for cancellations made after this date.

(5) Webinars can be cancelled free of charge up to the 5th day before the event date. In case of a later cancellation, the full price will be charged.

§ 4 Representation

You may transfer your right to participate at any time to a substitute participant to be named by you in writing. This does not incur any costs.

§ 5 Rebooking

(1) A rebooking to another event date or to another PPI AG event is possible at any time in text form (by mail or e-mail). A rebooking is only possible once.

(2) In-person events can be rebooked free of charge up to the 15th day before the event date. If a rebooking is made up to the 5th day before the event date, a processing fee of 25 % of the event price will be charged. After that, a rebooking is no longer possible.

(3) Please note that in the event of a rebooking, you must also cancel the hotel accommodation(s), train tickets, flight tickets, etc., that you have booked yourself.

(4) Webinars can be rebooked free of charge up to the 5th day before the event date. After that, a rebooking is no longer possible.

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§ 6 Cancellations

(1) We reserve the right to cancel the event

(1.1) for organisational reasons (e.g. shortfall of the minimum number of participants) by the 5th day before the event date,

(1.2) for important reasons for which PPI AG is not responsible (e.g. illness/accident of the speaker) up to and including the date of the event,

(1.3) due to force majeure and if legal restrictions prevent an event from being held due to a pandemic up to and including the date of the event.

(2) In the event of a cancellation by PPI AG, the full price plus VAT will be refunded if the payment has already been received. Any further liability claims and claims for damages which do not relate to injury to life, body or health are excluded, unless there is intent or gross negligence on our part. This also applies to futile expenses (e.g. hotel rooms booked by you as well as flight or train tickets). In all other respects, the provisions of the section "Liability" shall apply.

(3) If PPI AG cancels an event date for which you have already rebooked, you can rebook for another event date or for another PPI AG event free of charge.

§ 7 Subject to change

(1) PPI AG is entitled to make minor changes to the content and organisation (e.g. time frame, breaks) of the event programme before or during the event, provided this does not significantly impair the benefits of the event.

(2) We reserve the right, for important reasons (e.g. illness), deviating from the event programme, to use a different, equally qualified speaker on the date of the event.

§ 8 Participation reservation

(1) PPI AG reserves the right to exclude persons from participation in the seminar for objective reasons. The exclusion requires a factual reason (e.g. conflict of interest or registration of competitors).

§ 9 Travel/accommodation/hotel for in-person events

Travel and accommodation are not included in the price. Room allotments are available at the respective event hotel for participants of PPI AG events if this is noted accordingly in the offer. Please make your own room reservations, indicating the respective event. Please note that the room allotments are only available for a limited period.

§ 10 Work equipment

The written material accompanying the PPI AG events is protected by copyright and may not be reproduced or distributed without the consent of PPI AG. In particular, but not exclusively, the transfer to third parties or public distribution or making available of documents, presentations, scripts, videos, images, sound recordings, etc., is not permitted without the written consent of PPI AG. This also applies to mere excerpts from the accompanying material.

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§ 11 Data protection

(1) As part of the registration and realisation of a PPI event, PPI AG processes (collection, storage, processing) your registration data (first name, last name, employer, position, address, e-mail address and, if applicable, payment data) for the purpose of fulfilling the pre-contractual and contractual obligations (realisation of events).

(2) If the booked event is carried out in cooperation with a third party (partner), the registration data of the participants processed in the course of registration and realisation will be passed on to this third party for the purpose of realising the event.

(3) By registering, participants agree that we may inform them about our events in the future and send them topic-related information. The necessary data is stored for this purpose. You can revoke your consent in text form (e-mail to: datenschutz@ppi.de) at any time. You can find our privacy policy at https://www.ppi.de/en/data-privacy.

§ 12 Scope of services

(1) Unless otherwise stated, the price includes participation in the event as well as the documentation.

(2) PPI AG assumes no guarantee or liability for the topicality, completeness and correctness of all documents provided as part of the event.

(3) For e-learning products, the period of use is three months from the time of booking.

(4) In the case of in-person events, the conference drinks, refreshments during breaks and the lunch (for all-day events) are also included if this is stated accordingly in the offer.

§ 13 Prices

(1) The price stated at the time of booking is decisive. The prices quoted (in particular also the processing fee) are net figures in EUR. Statutory value added tax is payable in addition to the net price.

(2) Payment is due upon receipt of the invoice by the participant. Payments are to be made without deduction to one of the accounts stated in the invoice. If a booking is made via an online portal, the means of payment available on the portal may be used instead of the invoice.

§ 14 Liability

(1) PPI AG shall be liable for damages arising from injury to life, body or health as well as for damages based on intent or gross negligence on the part of PPI AG or its legal representatives or vicarious agents, as well as for damages in the event of non-compliance with a guarantee given by PPI AG or due to fraudulently concealed defects.

(2) PPI AG shall be liable, limited to compensation for the foreseeable damage typical for the contract, for such damage that is based on a slightly negligent breach of essential contractual obligations by it or its legal representatives or vicarious agents. Essential contractual obligations are obligations the fulfilment of which is a prerequisite for the proper performance of the contract and on the fulfilment of which the other party may regularly rely.

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(3) PPI AG's liability for other cases of slightly negligent conduct shall be limited to EUR 25,000 per case of damage.

(4) Other claims for damages by participants are excluded. The provisions of the German Product Liability Act shall remain unaffected.

(5) The limitations of the above provisions shall also apply in favour of the legal representatives and vicarious agents of PPI AG if claims are asserted directly against them.

§ 15 Miscellaneous provisions

(1) Should any provisions of the agreement be or become void, this shall not affect the validity of the remaining provisions of this agreement. The void provision shall be replaced by a substitute provision which comes as close as possible to the purpose intended by the void provision.

(2) This agreement is governed by the laws of the Federal Republic of Germany with the exclusion of the United Nations Convention on Contracts for the International Sale of Goods (CISG).

(3) The legal venue is Hamburg, Germany. The court language is German.

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